

Key2Purchase.com

User Interface Enhancements

March 2019

Key2Purchase.com User Interface Enhancements

The Key2Purchase.com user interface, designed in the early 2000's, will be enhanced on March 2, 2019. The goal of the enhancement is to modernize the user interface and make it more mobile-friendly. Although page layouts, navigation and some field labels will be improved, the underlying features and functionality of Key2Purchase.com will not be altered.

Overview:

Updates to the user interface will cover the following themes:

1. General Navigation
2. Changes in Field Labels
3. Search Criteria
4. Page Accordions
5. Page Sliders

Note: The options that you see on provided page samples may vary from your own view based on your commercial card program setup and user permissions within Key2Purchase.com.

1. General Navigation

The main navigation menu of Key2Purchase.com will be moved from the right side of the page to the left side. The size of the page elements has also increased, making the pages easier to read.

The screenshot displays the KeyBank Key2Purchase.com user interface. At the top, there is a navigation bar with the KeyBank logo on the left and user information (Admin Tools, English (United States), motpkelly1@keybank) on the right. Below this is a secondary navigation menu with links for Home, Administration, Security, Payables, Reports, Cards, and Transactions. The main content area is titled "Hello, Tom" and is divided into several sections: "Announcements" (with "Current" and "Past" filters and a "Create" button), "Accounts Payable" (with a "Show More" link), "Quick Links" (listing Transactions, Unreviewed Transactions, Create a Transaction Envelope, View Statements, Recent Activity, and Login Credentials), "My Links" (with a note about frequently used links), and "Reports" (listing Merchant Log Report, Transaction Report, Account Report, and Accounts Payable Reconciliation). The footer contains various legal and technical links such as Browser Requirements, Contact Us, Privacy Policy, Terms and Conditions, Pattern Library, and Content Style Guide, along with copyright information for 2005-2019.

2. Changes in Field Labels and Layout

Fields have been relabeled and options have been consolidated within the Key2Purchase.com site to simplify and clarify options available within the site. Changes within the navigation menu include:

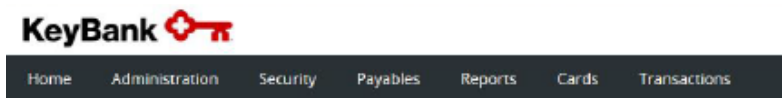
Legacy Field Label	New Field Label
Admin	Administration
Security Manager	Security
Payables	Payables
Report Studio	Reports
Card MGMT	Cards
Transaction Maint	Transactions

A 'Home' option has been added. Users can click this option from any page within the system to navigate back to the main Key2Purchase.com page.

Legacy Layout



New Layout

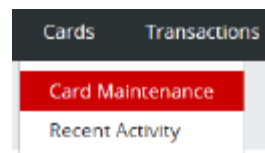


Some options within the features of the system have also been consolidated. For example, the Card MGMT option of Card Management and Card Maintenance has been consolidated under Cards – Card Maintenance. Additional field label changes and consolidations can be found throughout the various modules of Key2Purchase.com.

Legacy Layout



New Layout





3. Search Criteria

The search criteria that is provided within each module of Key2Purchase.com has been enlarged for easier viewing and each of the search criteria options have been given field labels.

Legacy Layout

Account Search Criteria: Select search criteria and click on Search for results.

Hierarchy:  at level KEYBANK TEST 3456789


Actions	Search Term	Filter Type	Value
	Account Status	Equal To	Open

Account Number Equal To

New Layout

Cards

Hierarchy:

 at level KEYBANK PCARD PILOT-AP

Category: Constraint: Search term:

Account Status Equal To:

^ Collapse

4. Page Accordions

Accordions have been introduced for those pages that contain large amounts of information to display only specific portions of a page at a time. Each section within a page can be viewed or hidden by clicking on the corresponding arrow to the left of the title. If a user prefers to view all page elements at once, the user can select 'Expand All.'

Collapsed View

Edit Card *3863

All fields must be completed unless marked (optional).

Back to Search | Card 1 of 20 | Next

[Expand All](#)

- > Card
- > Cardholder Information
- > Limits
- > Temporary Settings
- > Merchant Category Code Profile
- > Notes

[Expand All](#)

Cancel | Actions | Save

Card options displayed

Edit Card *3863

All fields must be completed unless marked (optional).

Back to Search | Card 1 of 20 | Next

[Collapse All](#)

▼ Card

Cardholder name <input type="text"/>	Account type <input type="text" value="Individual"/>	Virtual type <input type="text"/>
Account number <input type="text" value="XXXX-XXXX-XXXX-3863"/>	Product type <input type="text" value="PCARD (COM/STD)"/>	Bill type <input type="text" value="Corporate"/>
Current Account Status Codes		
Status	Reason	Description
		<input type="text" value="/_ Open Account, no block or reclass"/>

Chip enabled: Expiration:

5. Page Sliders

Page sliders have been introduced to accommodate enlarged page elements, to make viewing easier.

Legacy View

Merchant Log Summary

Show Summary

Search Update Close Note

Merchant Logs

Excel 2007 - Text Format (.XLSX) Export

Select a row to perform an action

ID	Status	MCC	Merchant Code	Merchant Name	Account #	Created Date	Created By	Last Status Change Date	Amount	Billing Currency	Trans Amount	Balance	Check Number	Default Method	Emv Status	Emv Delivery Status	Last Operation	Payment Method	Source	Customer Code	Expiration Date	Expiry Date	Invoice File Name
82V9A1JDOEADZVNLJ9	Reconciled		2263MCO1	...	7742	4/14/2016	AP File Processed	4/15/2016	824.99 USD		824.99	0.00	226368902	Email	Success	N/A	Reconcile	Full	File		4/11/2017	4/14/2017	...
WYQWY1YAF279ZVNLJ6	Reconciled		2263CAR01	...	*1262	4/14/2016	AP File Processed	4/15/2016	2,781.67 USD		2,781.67	0.00	226368901	Email	Success	N/A	Reconcile	Full	File		4/11/2017	4/14/2017	...
Z2MVA1Y9F3P3M2VNLJ7	Reconciled		2264CAR01	...	*5636	4/14/2016	AP File Processed	4/15/2016	6,892.35 USD		6,892.35	0.00	226468702	Email	Success	N/A	Reconcile	Full	File		4/11/2017	4/14/2017	...
YDPEJ1S5X1P3ZVNLJ8	Reconciled		2264CAR01	...	*5663	4/14/2016	AP File Processed	4/15/2016	1,823.36 USD		1,823.36	0.00	226468702	Email	Success	N/A	Reconcile	Full	File		4/11/2017	4/14/2017	...
8E8V911QED6DZVNLJ5	Closed		2100CAR99	...	*3789	3/22/2016	AP File Processed	4/14/2016	296.58 USD		0.00	210061239	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
5V9A1Z8MVA9ZVNLJ4	Closed		2100CAR99	...	*0483	3/22/2016	AP File Processed	4/14/2016	361.89 USD		0.00	210061238	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
8XCF11DQ9V4ZVNLJ3	Closed		2120CAR99	...	*2731	3/22/2016	AP File Processed	4/14/2016	761.43 USD		0.00	212061232	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
QEZ1Y1P2QF9M2VNLJ2	Closed		2120CAR99	...	*1161	3/22/2016	AP File Processed	4/14/2016	141.30 USD		0.00	212061230	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
AF19H1JMY1LQZVNLJ1	Closed		2100CAR99	...	*0523	3/22/2016	AP File Processed	4/14/2016	826.58 USD		0.00	210061242	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
4S1SDE1E18T5S2VNLJZ	Closed		2120CAR99	...	*5787	3/22/2016	AP File Processed	4/14/2016	1,698.67 USD		0.00	210061333	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
SA1Q4HTY1L9ZVNLJY	Closed		2120CAR99	...	*4627	3/22/2016	AP File Processed	4/14/2016	664.67 USD		0.00	210061324	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
S2BQHS8B8V9ZVNLJX	Closed		2100CAR99	...	*8736	3/22/2016	AP File Processed	4/14/2016	174.42 USD		0.00	210061217	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
ZP1W2HR1LJRZVNLJW	Closed		2263CAR01	...	*0093	3/22/2016	AP File Processed	3/22/2016	2,791.67 USD		0.00	226368901	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
SWGFBKFPMS9ZVNLJV	Closed		2264CAR01	...	*7493	3/22/2016	AP File Processed	3/22/2016	8,745.71 USD		0.00	226468702	Email	Success	N/A	Notify	Full	File			3/17/2017	3/22/2017	...
ZY8V7H8SNGRZVNLHT	Closed		2263CAR01	...	*5901	3/21/2016	AP File Processed	3/22/2016	2,781.67 USD		0.00	226368901	Email	Success	N/A	Notify	Full	File			3/18/2017	3/21/2017	...
D2MFP8H8R5ZVNLH5	Closed		2264CAR01	...	*0206	3/21/2016	AP File Processed	3/22/2016	6,745.71 USD		0.00	226468702	Email	Success	N/A	Notify	Full	File			3/18/2017	3/21/2017	...
OXFCC19ZVLGHZVNLHR	Closed		2260CAR01	...	*5669	3/21/2016	AP File Processed	3/22/2016	293.26 USD		0.00	226068221	Email	Success	N/A	Notify	Full	File			3/18/2017	3/21/2017	...
KM3S1TL7V5XZVNLHD	Closed		2864CAR03	...	*4681	3/21/2016	AP File Processed	3/22/2016	79.16 USD		0.00	28646826	Email	Success	N/A	Notify	Full	File			3/18/2017	3/21/2017	...
RH4ZCHM1H50ZVNLHP	Closed		2862CAR02	...	*0593	3/21/2016	AP File Processed	3/22/2016	776.59 USD		0.00	286268617	Email	Success	N/A	Notify	Full	File			3/18/2017	3/21/2017	...
CL6ZVHYKM1AMZVNLH	Closed		3051CAR99	...	*6543	3/21/2016	AP File Processed	3/22/2016	50.66 USD		0.00	305161755	Email	Success	N/A	Notify	Full	File			3/18/2017	3/21/2017	...

Records per page 25

Enhanced view (with slider)

Merchant Logs

+ Create Select a row to perform an action.

Format Excel 2007 - Text Format (.XLSX) Export

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ID	Status	Merchant Category Code	Merchant Code	Merchant Name	Account Number	Created Date	Created By	Last Status Change Date
12X11Q4L2X6B54N3X	Open	5047	2304MCK02	...	*4912	10/13/2018	AP File Processed	10/13/2018
ELMF417JR6VT1GNNS	Open	5085	2799PRA01	...	*4976	10/13/2018	AP File Processed	10/13/2018
XCVEH3AH5G8X1VZH	Open		2299CAR03	...	*8854	10/13/2018	AP File Processed	10/13/2018
NLVJCHMAJ45SPK7MPS	Open	5047	2298VPN01	...	*5479	10/13/2018	AP File Processed	10/13/2018
4ELB71YZR2PH5GD9N	Open	5047	2298VIL01	...	*2612	10/13/2018	AP File Processed	10/13/2018
8HLQFHU799XFPFA9JX	Open	5047	2298TEN01	...	*6033	10/13/2018	AP File Processed	10/13/2018
WH6Y1PWNJY18M3KF1	Open	5047	2298STR02	...	*3165	10/13/2018	AP File Processed	10/13/2018
EYQACHTFRJCYDKG4V	Open	8099	2298SHR01	...	*8788	10/13/2018	AP File Processed	10/13/2018
9BKPD1W79ZPMP2R6MG	Open	5047	2298OLY01	...	*7252	10/13/2018	AP File Processed	10/13/2018
38PWAHRLPMBNADSMK	Open	8099	2298OAS01	...	*0688	10/13/2018	AP File Processed	10/13/2018

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